



## Theatre in Education Workshop

Risk Assessment Document

**Organisation:** Bridge Classic Cars

**Activity:** Delivery of Theatre in Education Workshop (Bridge Classic Cars Kids)

**Location:** UK Primary Schools (Various)

**Assessment Date:** February 2026

**Review Date:** Annually or prior to new school engagement

**Assessor:** Bridge Classic Cars

### 1. Introduction

This risk assessment relates to members of the Bridge Classic Cars team delivering a Theatre in Education workshop within a primary school environment.

The purpose of this document is to identify potential risks associated with the activity and outline control measures to ensure the safety and wellbeing of pupils, school staff, and visiting team members.

All activities are designed to be age-appropriate, educational, and low risk.

### 2. General School Environment Risks

**Hazard:** Slips, trips, and falls in hall or classroom

**Risk:** Minor injury

**Persons at Risk:** Pupils, school staff, Bridge Classic Cars team

**Control Measures:**

- Pre-visit communication with the school regarding space requirements
- Area visually checked before session begins
- Equipment and bags kept tidy and away from walkways
- No trailing cables where possible

**Risk Level After Controls:** Low

**Hazard:** Fire evacuation during session

**Risk:** Confusion or panic

**Persons at Risk:** Pupils, staff, visitors

**Control Measures:**

- Visiting team briefed on fire exits and assembly points on arrival
- School staff retain responsibility for evacuation procedures
- Bridge Classic Cars team will follow school emergency procedures at all times

**Risk Level After Controls:** Low



### 3. Equipment and Props

**Hazard:** Props creating trip hazards

**Risk:** Minor injury

**Persons at Risk:** Pupils and staff

**Control Measures:**

- Minimal props used
- Props positioned safely and securely
- Clear performance area defined

**Risk Level After Controls:** Low

**Hazard:** Electrical equipment

**Risk:** Electric shock

**Persons at Risk:** All present

**Control Measures:**

- PAT tested equipment only
- Visual inspection before use
- Equipment plugged into suitable school sockets
- No unauthorised access to electrical equipment by pupils

**Risk Level After Controls:** Low

**Hazard:** Small detachable items

**Risk:** Choking hazard (particularly for younger pupils)

**Persons at Risk:** Pupils

**Control Measures:**

- No small detachable parts used in workshop delivery
- Props checked before each session

**Risk Level After Controls:** Low

### 4. Safeguarding and Professional Conduct

**Hazard:** Inappropriate adult interaction

**Risk:** Safeguarding concern

**Persons at Risk:** Pupils

**Control Measures:**

- No 1:1 unsupervised interaction with pupils
- School staff remain present throughout session
- Bridge Classic Cars staff will hold DBS checks where required
- All visiting staff follow the school's safeguarding policies

**Risk Level After Controls:** Low



**Hazard:** Physical contact during interactive elements

**Risk:** Misinterpretation or discomfort

**Persons at Risk:** Pupils and staff

**Control Measures:**

- Physical contact avoided wherever possible
- Any interactive elements clearly structured and supervised
- Professional conduct maintained at all times

**Risk Level After Controls:** Low

## 5. Workshop Activity Risks

**Hazard:** Excited movement during interactive theatre

**Risk:** Minor collision or fall

**Persons at Risk:** Pupils

**Control Measures:**

- Clear behaviour expectations set at the start of session
- Pupils remain seated unless invited to participate
- School staff assist with behaviour management

**Risk Level After Controls:** Low

**Hazard:** Noise levels

**Risk:** Discomfort or distress

**Persons at Risk:** Pupils

**Control Measures:**

- No sudden loud noises
- Sound levels kept appropriate for age group
- Sensitivity to pupils with additional needs

**Risk Level After Controls:** Low

## 6. Manual Handling

**Hazard:** Carrying equipment into school premises

**Risk:** Strain or minor injury

**Persons at Risk:** Bridge Classic Cars team

**Control Measures:**

- Lightweight portable equipment only
- Two-person lift where required
- No heavy staging transported
- Safe lifting techniques used

**Risk Level After Controls:** Low



## **7. Medical and First Aid**

- The school retains responsibility for first aid provision during the workshop.
- Any incident will be immediately reported to a member of school staff.
- Accidents will be recorded in accordance with school procedures.

## **8. Insurance**

Bridge Classic Cars holds:

- Public Liability Insurance
- Employer's Liability Insurance

Insurance certificates are available upon request.

## **Overall Risk Assessment Conclusion**

All identified risks associated with the delivery of the Bridge Classic Cars Theatre in Education workshop are considered Low when the above control measures are implemented.

The activity is suitable for delivery within a primary school environment under normal supervision arrangements.